



PTFA

St George's School Bourton - A Church of England School
Church Track, Bourton, Gillingham
Dorset SP8 5BN
Chair – Andrew Toms
E-mail: office@bourton.dorset.sch.uk
Phone 01747 840409
Reg. Charity No: 296663

PTFA Meeting – 12th February 2019, 2.00pm - School - MINUTES

Present: Andrew Toms, Helen Bedford, Sarah Hames, Zowie Crocker, Fiona Allard, Fran Gillet, Jemima Munro, Zowie Crocker, Ria Caines, Jill Farndale

1. Apologies

Harriet Rutter, Lucy Morland, Hayley Prescod, Jenny L-P, Leila Bailward

2. Minutes of previous meeting (Jan)

The minutes of the January meeting were signed by the Chairman

3. Action points from last meeting

Year Reps:

Yr 6: Fiona A

Yr 5: Jess TD

Yr 4: Hayley P

Yr 3: Victoria D

Yr 2: Lizzie M

Yr 1: Fran G

Recep: Ria C (and possibly Melissa Fowler, if Sarah Hames can persuade her...)

ACTION: Setup a meeting and in order to accommodate peoples individual schedules, meeting times would vary month on month.

Bourton and Silton Charity – Zowie reported that there is no reason to not apply on an annual basis for grants from the Bourton and Silton Charity. **ACTION:** Helen B to write to the charity expressing thanks and confirming what the funds were spent on.

Christmas Panto - See Minute #5 below.

Supermarket charity collections - Harriet Rutter had confirmed by email that she will contact Asda about this. She felt that it was too soon to reach out to Waitrose again.

Stourhead Catering days - See Minute #6 below.

License - ACTION: Eve W has kindly offered to handle this.

4. Treasurer's Report

Sarah H confirmed that the account presently still stands at £4,800.00 which is yet to be allocated as the £2,000.00 the PTFA had allocated at the last meeting for the WIFI would not be needed by school as funding was being sought elsewhere to cover that expense.

As with previous years, although the PTFA are covering the cost for the panto trip in December, that parents would be asked for a donation towards the bus transport of not more than £5 per child.

Sarah H will investigate whether PTFA can reclaim VAT on direct purchases.

The Quiz and Chips event had raised £136.00. Thanks were shared for the organisers, Gareth and Jenny Probert.

Regular overheads were discussed for future budgeting purposes. Namely, the Christmas Party and Panto trip are PTFA funded events and take place on alternate academic years. The Christmas Party overheads are less than that for the panto trip as the Christmas party relies on the generosity of parents to provide food and drinks, so the PTFA cover the cost of the crackers and the entertainer. The Panto trip costs circa £2,000.00 as it includes the cost of the tickets and the transportation (less any parental donations towards the bus costs). The annual leavers day trip is a PTFA funded activity (see Minute #6 below) as are the leavers hoodies. The end of year/leavers party is also financially supported by the PTFA.

In the past there has also been a whole school day trip to the beach which last took place in summer 2017 – however, that is not a PTFA activity, it is a school trip which also requires parental contributions.



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5. Activities and Fundraising plans

Quick updates:

January 30th after school – Cinema Club @ school – Andrew and Eve reported that it had been a success given the challenge of a shortage of volunteers.
February 2nd evening – Quiz and Chips night @ school – Gareth's event had been a great success and raised £136.
February 15th after school – Tuck Shop @ school – Andrew, Zowie and Sarah will run a Hot Dog tuck shop with drinks
February half term holiday - Photo Competition – Andrew is running this, Eve kindly donating a prize, children can enter as many times as they like, each entry will cost £1 (ie one child submits 3 photo entries = £3).
March 6th after school – Cinema Club @ school – **ACTION:** Eve will check if she can run this instead of Helen
March 18th 3.30pm – 5.00pm – Defibrillator awareness session @ school – Eve is coordinating this community awareness session. **ACTION:** Eve to contact Mrs F to see if a TA would be prepared to stay on after school for a crèche.
March 30th / 31st all day – Stourhead Catering days @ Stourton Memorial Hall- Helen with Jemima, Zowie and Samme heading this up. Prelim meeting has taken place. Ad has been sent to parish mag, LOTS of support and donations of cakes are needed. Jemima raised the matter of having the facility to take contactless payments. **ACTION:** Andrew to sort this.
April 5th after school – Ticketed Easter Egg Hunt @ school – Zowie is running this, more info to follow. Fran G asked about an Easter bonnet competition which is being put to school to see if they are running this.
May 18th all day – Golf Day @ Bullpits - Gareth
July 21st afternoon - Bourton Village Day @ school – Helen will need volunteers to help man the five stalls again this year. **ACTION:** Helen to contact Sharron McVie to confirm how The Bourton Village Day will help cover the cost of the marquee this year.

Other events / ideas without dates set:

Summer barn dance – Helen to lead on this, plan to use the marquee and make it a family friendly early evening event in the Summer. **ACTION:** Fran to find out costs and availability of a band and caller. **ACTION:** Helen to contact Ali Bain re food.
Monthly subscription donations and Golden Ticket idea – Helen raised these two ideas (the latter of which had come from a parent). The Golden Ticket idea was readily welcomed and will be actioned to start in September. The monthly direct debit subscription of £5/month received a mixed reception. It was felt that it would appeal to those who do not have the time or inclination to get involved with hands-on activities, but perhaps might like to support the school all the same. It was not deemed a priority at this time in the light of the work associated with all the fundraising activities already planned and with limited voluntary support to make it all happen. Another idea was a 100 club, but that also fell within the “not enough volunteers to make it all happen” category.
Summer School triathlon – Ian Cooper and Tom Abbot – nothing heard
Summer Bear Hunt – Ria and Lizzie – watch this space for the summer term
End of Year party/Leavers trip – Eve reported that she and Clare C will again be running this and that the theme this year will be Air, Land and Sea. Eve has booked some of the entertainment but you won't find any spoilers here. (Watch this space, it's going to be great and will be on Friday July 19th). Eve is also kindly organising the Yr 6 Leavers day trip. Ideas mentioned were to We are Curious in Bristol, or Dorset Water Park near Corfe Castle.
Bourton's Got Talent – Eve hopes to run this in May
2020 Calendars – Hayley – nothing heard at the mo.

6. Suggestions Box

We missed an inclusion in the PTFA suggestions box wanting to commemorate the Holocaust Memorial day on January 28th. We are really sorry to who-ever made this suggestion!

7. AOB

We would really like as many parents as possible to sign-up to the ST George's PTFA Facebook page as it is a great way to share information across the whole school community. Please let your year rep or committee member know if you are not on it and would like to be. It is a closed group for security reasons, so you need to be invited using your email address by a current member.

8. Date of the next meeting

2pm at school on Tuesday March 12th 2019

Helen Bedford - Secretary